**附件1**

未满18周岁的申请者，需提交以下材料扫描件：

1. 监护人保证书（附后），监护人须为居住在中国济南的成年人；
2. 申请者父母委托监护人进行监护的委托书公证件；
3. 监护人身份证或护照。

**Annex 1**

Applicants under the age of 18 must upload a scan of the following documents:

1. Guardian statement (attached below). The guardian must be an adult living in Jinan, China.

2. A notarized paper to prove that the applicant's parents have entrusted guardianship to the guardian.

3. The guardian’s ID or passport.

**监护人保证书**

**GUARDIAN STATEMENT**

我愿意担任以下申请人在山东大学学习期间的监护人，对其在此期间的行为和经济状况负责。我在此保证：若该申请人在此期间出现任何意外或经济问题，我将承担全部监护责任。

I’m willing to be the guardian of the applicant during his/her study at Shandong University. I hereby guarantee to be responsible for the applicant’s behavior and provide financial support during the aforementioned period. Should there be any emergency or monetary issue occurred to him/her, I will take full responsibility.

申请人姓名/ Name of the Applicant:

性别/Gender: 出生日期/Date of Birth:

国籍/Nationality: 护照号码/Passport No.:

监护人姓名/Name of the Guardian:

性别/Gender: 出生日期/Date of Birth:

国籍/Nationality: 护照号码/Passport No.:

身份证号码/ ID No.:

与被监护人关系/Relationship to the Applicant:

工作单位/Employer:

电话/Tel: 传真/Fax:

电子邮件/E-mail:

中国境内永久居住地址/Permanent Address of the Guardian in China:

监护人签字/Signature of the Guardian:

日期/Date (Year-Month-Day):